

# Instructions for PF services through “Online”

By opening the link <http://uanmembers.epfoservices.in/> , the following page will get displayed:

**Employees' Provident Fund Organisation, India**  
( A Statutory body under Ministry of Labour and Employment, Government of India )

Universal Account Number (UAN)  
MEMBER e-SEWA

**WELCOME MEMBERS**

**Know your UAN Status**

प्रिय ईपीएफ सदस्य !

- ईपीएफओ ने अपने सदस्यों को एकल खिड़की के माध्यम से सुविधाओं को प्रदान करने हेतु यूनिवर्सल खाता संख्या (यू.ए.एन.) सदस्य पोर्टल शुरू किया है।
- विभिन्न सुविधाओं जैसे कि यू.ए.एन. कार्ड डाउनलोड, सदस्य पासवर्ड के जाई सी जानकारी को अद्यतन आदि का लाभ उठाने के लिए अपने पंजीकरण को सक्रिय करें।
- प्रारंभ में, केवल सक्रिय सदस्यों (जिनका योगदान अक्टूबर 2013 माह के बाद ईसीआर के माध्यम से प्राप्त हुआ) खुद को पंजीकृत करने में सक्षम होंगे।
- पंजीकरण के लिए, अपने सदस्य आईडी के साथ निरीक्षा से यू.ए.एन. प्राप्त करना होगा।
- पंजीकरण को सक्रिय करने के लिए आपको अपने मोबाइल नंबर की आवश्यकता होगी।

[FAQ के लिए यहां क्लिक करें](#)

नोट:

**LOGIN**

UAN

Password

**Sign In**

[Forgot Login?](#) [Activate your UAN](#)

**ADVANTAGES OF REGISTRATION**

## For inactive Users:

**Step1: click on “Activate your UAN”**

**Step2: Then the following window will get displayed.**

**Employees' Provident Fund Organisation, India**  
( A Statutory body under Ministry of Labour and Employment, Government of India )

**UAN आधारित पंजीकरण को सक्रिय करें**  
**ACTIVATE YOUR UAN BASED REGISTRATION**

I Have Read and Understood the [Instructions](#).

**Step3: By clicking on the dialogue box the following window will get displayed**

**UAN आधारित पंजीकरण को सक्रिय करें**  
**ACTIVATE YOUR UAN BASED REGISTRATION**

I Have Read and Understood the [Instructions](#).

**\* Compulsory Fields**

**Note:** Please enter the following details to activate your UAN.

Enter your Universal Account Number (UAN)\* :

Enter your Mobile Number\* :

Enter your Member ID below

Select the state \* :

Please type the characters shown in the text box (case-sensitive)

Click the button to get **Authorization PIN** on your Mobile number.

**प्रतिअख्यान:**

मैं घोषणा करता हूँ कि उपर कि गई प्रविष्टि मुझसे संबंधित है। मुझे यह भी जानकारी है कि मेरा मोबाइल न. दर्ज किया जायेगा और ऊपर दी गई जानकारी और / या झूठी घोषणा के दुरुपयोग के सम्बन्ध में किसी भी शिकायत के मामले में मेरी जानकारी उपर्युक्त कार्रवाई के लिए उपर्युक्त प्राधिकारी को सौंपी जा सकती है।

**Disclaimer:**

I declare that the details provided above belong to me. I understand that my mobile number will be recorded and in case of any complaint regarding misuse of the facility and/or false declaration as given above, my details may be handed over to the appropriate authority for suitable action.

I Agree

Enter Authorization PIN:

After filling all the details like your UAN, PF, Mobile Numbers, go for the instructions to get password.

**For Active Users:**

Step 1 : Login with UAN number and Password.

In case you didn't remember the password, you can go to "Forgot Login?" option, by typing UAN Number & Registered Mobile Number, you will get new password by SMS to your Mobile number.

Step 2: After login, you will get the following window:



Step 3: In the options menu, select **FORMS** -> **PERSONAL DETAILS FORM**



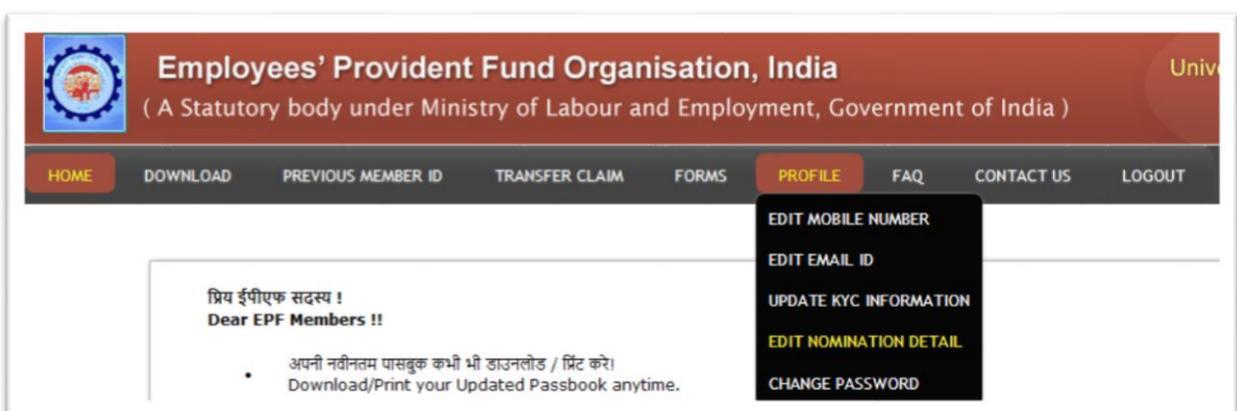
EDIT YOUR PERSONAL DETAIL

Educational Qualification	Physically Handicap	Physically Handicap Category	Gender	International Worker	Marital Status
Post Graduate	No	Select	Male	No	Married

Submit

Step 4: Then enter your details as mentioned and submit.

Step 5: In the options menu, select **PROFILE** -> **EDIT NOMINATION DETAIL**



Step 6: Through this option "Members can update their nominations for EPF and EPS here.

**Update Your Nomination Details**

(Members can update their nomination of EPF and EPS here. Once all the sections are complete, the form can be downloaded in printable form.)

---

**PERSONAL INFORMATION**

UAN : 690000310000 Establishment ID : APHYD0032127000 Date of birth : 10-07-1982 Relationship : FATHER Gender : MALE Permanent Address : <input style="width: 100%;" type="text"/>	Member ID : APHYD003212700000000000 Name : P. S. S. S. S. Father/Spouse Name : P. S. S. S. S. Date of Joining : 10-07-1982 Marital Status : MARRIED Present Address : <input style="width: 100%;" type="text"/> <input type="checkbox"/> Same as Permanent Address
---	--

In this Personal Information column, your personal Information details will get displayed and enter your Permanent and present address and then select the “submit” potion.

*Note: Address can only contain special characters ',', '-','.' and '/'. Any other special characters are not allowed.*

**MEMBER FAMILY DETAILS**

I HEREBY FURNISH BELOW PARTICULARS OF THE MEMBERS OF MY FAMILY WHO WOULD BE ELIGIBLE TO RECEIVE WIDOW/ CHILDREN PENSION IN THE EVENT OF MY DEATH.

Name of the family member	Gender (Male/Female/Transgender)	Relationship with member	Date of birth	Address	KYC	Document Number (IFS Code/ Expiry Date)
<input style="width: 90%;" type="text"/>	MALE	--SELECT--	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	--Select--	<input style="width: 90%;" type="text"/>

+{Add Row}

In the “Member Family details” column , you can enter all your family members details with their KYC information. In this KYC column, you will have provide Date of birth of the members and any one of the documents number like AADHAAR, PAN, Driving License (With expiry date), Ration Card, Election Card, Passport and Bank Account Number(With IFSC Code) etc.,

**Part -A(EPF)**

**PF/EDLI NOMINEE DETAILS**

I HEREBY NOMINATE THE PERSON(S)/ CANCEL THE NOMINATION MADE BY ME PREVIOUSLY AND NOMINATE THE PERSON(S), MENTIONED BELOW TO RECEIVE THE AMOUNT STANDING TO MY CREDIT IN THE EMPLOYEES' PROVIDENT FUND, IN THE EVENT OF MY DEATH.

Name of the nominee & address	Gender (Male/Female/Transgender)	Relationship with member	Date of birth	Total amount or share of accumulations in provident fund to be paid to each nominee(%)	Disabled/Lunatic/Minor	Name and address of the guardian & relationship if nominee is Disabled/Lunatic /Minor
<input style="width: 90%;" type="text"/>	MALE	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	--Select--	<input style="width: 90%;" type="text"/>

+{Add Row}

In this “PF/EDLI Nominee details” column, you can nominate your family members and their share in the above format.

**Part -B(EPS)(Para 18)**

**PENSION NOMINEE DETAILS**

I HEREBY NOMINATE THE FOLLOWING PERSON FOR RECEIVING THE MONTHLY PENSION(ADMISSIBLE UNDER PARA 16 2(A) (I) & (II) IN THE EVENT OF MY DEATH WIHTOUT LEAVING ANY ELIGIBLE FAMILY MEMBER FOR RECEIVING PENSION.

Name Of Nominee	Gender (Male/Female/Others)	Relationship with member	Date of birth	Address
<input type="text"/>	MALE	<input type="text"/>	<input type="text"/>	<input type="text"/>

+(Add Row)

In this “**Pension Nominee details**” column, you can nominate your family member for pension Fund.

Once all the formats are completed, the form can be downloaded in printable form by clicking on

  I have read and understood [Nomination Declaration](#)

After final verification of your total details, select the declaration and click on

**NOTE:** Employee should take a printout of this form and sign it at the time of submission to HR Department, then only your form will get approved.

**Step 7:** In the options menu, select **PROFILE -> UPDATE KYC INFORMATION -> select your KYC**

Through this option “Members can update their KYC details by **uploading scanned copy of anyone** of the following documents.

- a. AADHAAR
- b. Bank Account Number with IFSC Code
- c. Driving License with Expiry Date
- d. Election Card
- e. Passport with expiry date
- f. Ration Card
- g. PAN Number etc...

HOME   DOWNLOAD   PREVIOUS MEMBER ID   TRANSFER CLAIM   FORMS   PROFILE   FAQ   CONTACT

**अपनी KYC संबंधित जानकारी को सुधारे!**  
**Update your KYC Detail**

सूचना प्रणाली से उपयुक्त अधिकारियों से सत्यापित किया जाएगा और जानकारी एसएमएस पर आप के लिए प्रदान किया जाएगा.  
The information shall be verified from appropriate authorities by the system and information shall be provided to you over SM

\*नोट: फ़ाइलों के प्रकार jpg,gif,png,pdf को अपलोड किया जा सकता है. अधिकतम फ़ाइल का आकार 300KB है .  
\*Note: files of type jpg,gif,png,pdf can be uploaded. Maximum file Size is upto 300 KB

**UPDATE KYC INFORMATION**

Current Member id	APHYD00321270000011359
Select your KYC	Select KYC

By activating the UAN number as detailed above, you can avail other services like:

- Download passbook
- Download UAN Card
- Update your Mobile number, Mail ID etc.

In future, PF withdrawal forms and PF transfer applications will be processed through “Online” only, so all the employees are advised to activate your UAN numbers and update your details as mentioned above at the earliest.

**Employees are advised to contact Central –HR (Statutory) for clarification of doubts, if any.**

THE END